

# CONSERVE & \$AVE™

## 2024 ATTIC INSULATION EFFICIENCY REBATE APPLICATION

### SECTION A. CUSTOMER INFORMATION (please print)

#### Step 1:

Customer Name (as it appears on your utility bill) \_\_\_\_\_ Account Number \_\_\_\_\_

Installation Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mailing Address (if different from installation address) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Phone Number (with area code) Home \_\_\_\_\_ Cell \_\_\_\_\_ Other: \_\_\_\_\_ E-mail Address \_\_\_\_\_

#### Step 2:

Please apply rebate to my account.  Please send me a rebate check.

Rebates \$75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.


#### Step 3:

How did you hear about CONSERVE & SAVE™? (pick one)

Billboard     Chamber of Commerce     Contractor     Newspaper     Radio  
 Retailer/Vendor     Social Media     TV     Utility Newsletter     Utility Representative     Utility Web Site     Other \_\_\_\_\_

#### Step 4:

<b>I am a:</b>	<b>My building type is:</b>	<b>I am a:</b>	<b>My home/business is heated by:</b>	<b>My water heating is:</b>
Residential Customer	Single Family	Owner/Occupant	Electric	Electric
Commercial Customer	Multi-Family <i>buildings with 2 or more units</i>	Owner/Non-Occupant	Gas	Gas
		Renter	Don't Know	Don't Know

 **SIGNATURE:** By typing my first and last names in the CUSTOMER SIGNATURE box below, I am signing this document and certify:

I have completely filled out Sections A and C  
 I have read, understand, and agree to the terms and conditions – Section B, #1  
 I have attached all support materials – Section B, #3-5  
 All equipment has been installed at the address listed in Section A

CUSTOMER SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

Allow 6-8 weeks for processing.  
Missing or incorrect information will increase the processing time.

**TEAMING UP TO SAVE YOU MONEY**




**CONSERVE & \$AVE™**

**OFFICE USE ONLY**     Gas     Electric     Water

Date Received \_\_\_\_\_ Date Processed \_\_\_\_\_

Appliance/Equipment \_\_\_\_\_

ID \_\_\_\_\_ Verified By \_\_\_\_\_ FILE NAME: \_\_\_\_\_

**Total Rebate Amount:**

\$ \_\_\_\_\_

## SECTION B. REBATE APPLICATION CHECKLIST

Use this checklist to complete the steps to receive your rebates:

1. Read the following terms and conditions to determine if you are eligible for a rebate:
  - Only one service address per application.
  - The Utility reserves the right to apply rebates to past due accounts. Rebates \$75 and under will be applied to your account. Rebates will not exceed the purchase price.
  - Energy-efficient equipment must be connected to a natural gas service supplied by Austin Utilities or Owatonna Public Utilities and is subject to inspection.
  - Purchase and install **NEW** products. Reconditioned, refurbished, or second-hand equipment is not eligible for a rebate.
  - Equipment installations must meet our Minimum Efficiency Requirements to qualify for a rebate.
  - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-served basis. All applications from this year's (2024) purchases must be received by March 31, 2025.
  - Rebates can only be offered on equipment that is installed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for items installed between the discontinued date and the end of that year.
2. Complete the application, making sure to fill out all required sections in detail. Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.
3. Include a final, detailed copy of the original sales receipt, invoice, or picking slip showing the customer name, date of sale, manufacturer name, model number, size, and date of installation.
4. Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners.
5. Submit completed forms and required documentation to your utility provider:

### Austin Utilities

**Apply by Mail:** Attn: Rebate Processing  
1908 14th St NE  
Austin, MN 55912-4904  
507-433-8886

**Apply Online:** [www.austinutilities.com](http://www.austinutilities.com)  
**Apply by Email:** [rebates@austinutilities.com](mailto:rebates@austinutilities.com)

### Owatonna Public Utilities

**Apply by Mail:** Attn: Rebate Processing  
PO Box 800  
Owatonna, MN 55060-0800  
507-451-2480

**Apply Online:** [www.owatonnautilities.com](http://www.owatonnautilities.com)  
**Apply by Email:** [rebates@owatonnautilities.com](mailto:rebates@owatonnautilities.com)

## SECTION C. CONTRACTOR/RETAILER INFORMATION (please print)

Contractor's/Retailer's Name \_\_\_\_\_ Contact Person \_\_\_\_\_ Phone Number (with area code) \_\_\_\_\_

Installer's Name (**write SELF if customer installed**) \_\_\_\_\_

Type of Appliance/Equipment Installed \_\_\_\_\_

## 2024 ATTIC INSULATION EFFICIENCY REBATE

**ATTIC INSULATION – CONDITIONED LIVING SPACE** (Retrofit only.) (Insulation in garage does not qualify for a rebate.)

**MINIMUM EFFICIENCY REQUIREMENTS: Must add a minimum of R19 with an ending R value of 49 or greater. All attic bypasses must be sealed prior to adding insulation.**

**REBATE: Self Installed or Contractor Installed: \$200 (Rebate is capped at 50% of cost.)**

**CUSTOMERS WHO HAVE HAD A HOUSE CALL AUDIT AND INSTALLED INSULATION USING A QUALIFIED CONTRACTOR SHOULD USE OUR HOUSE CALL AUDIT REBATE APPLICATION!**

**Installation Type:**      Self-Installed      Contractor Installed      **Were all attic bypasses sealed?**      Yes      No (If No, does not qualify for a rebate.)

Description of Insulation Improvements:

Manufacturer & Type of Insulation Added: \_\_\_\_\_

Inches Added: \_\_\_\_\_

Square feet covered: \_\_\_\_\_

Date of Installation: \_\_\_\_\_

Initial R-Value: \_\_\_\_\_ R-Value Added: \_\_\_\_\_ Total Ending R-Value (Initial + Added): \_\_\_\_\_

OFFICE USE ONLY

**Rebate Total: \$** \_\_\_\_\_

**Savings:** \_\_\_\_\_ **ccf**